

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

46 Highlander Drive  
West Milford, NJ 07480  
(973) 697-1700  
[www.wmtps.org](http://www.wmtps.org)

BOARD OF EDUCATION  
AGENDA  
WORKSHOP/REGULAR MEETING  
DECEMBER 20, 2022

DISTRICT GOALS - 2022-2023 SCHOOL YEAR

- *Enhance the District math program through a commitment to rigorous, standards-based instruction, professional development and best practice, and selection of quality materials.*
- *Stabilize District finances and find cost-effective solutions to the compound difficulties of S2 reductions in State Aid and declining enrollment.*
- *Build and foster a culture of mental and physical wellness for student and staff in order to craft a more supportive educational environment.*
- *Increase a sense of unity across all schools in the District.*

Agenda for the Workshop/Regular Meeting of December 20, 2022, which will be held at **7:00 p.m.** in the **Westbrook School Media Center**. (The Board reserves the right to act on any and all agenda items.) NOTE: Additions and amendments are identified by parenthesis "(" on the agenda.

PLEASE SILENCE OR TURN OFF YOUR CELL PHONES  
AND NOTE THE LOCATIONS OF THE EMERGENCY EXITS.

I. CALL TO ORDER

II. INVOCATION

III. FLAG SALUTE

IV. OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

Agenda for the Workshop/Regular Meeting of December 20, 2022

V. **ROLL CALL BY MS. BARBARA FRANCISCO, BOARD SECRETARY:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo		Mrs. Dwyer		Mrs. Lockwood	
Mrs. Stephenson		Mr. Guarino		Mr. Stillman	
Mr. Conklin		Mrs. O'Brien		Mrs. Van Dyk	

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	
Ms. Barbara Francisco	Board Secretary/Business Administrator	
Mr. Daniel Novak	Director of Education	
Dr. Elizabeth McQuaid	Director of Special Services	
Andrew Brown, Esq.	Board of Education Attorney	
Gabriella Meza	Student Representative	

Approximate number of the public in attendance: \_\_\_\_\_

VI. **SUPERINTENDENT'S REPORT - Dr. Alex Anemone**

- Eagle Scout - Erik Reilly
- Island of Flags - Jill Cullen & Kelly Frasca
- On Site Decision Day
- Student Representative - Gabriella Meza

VII. **DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak**

- Highlights - New Courses

VIII. **SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following Board of Education meeting minutes:

- November 29, 2022 Workshop/Regular Meeting
- November 29, 2022 Executive Session

**VOICE VOTE:**

IX. **PRESIDENT'S REPORT - Mrs. Lynda Van Dyk**

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Public Comment.

VOICE VOTE:

XI. MOTION BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_, TO ADOPT THE AGENDA AS PRESENTED.

VOICE VOTE:

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the following **SCHOOL CALENDARS** - (Calendars provided electronically):
  - SCHOOL YEAR 2023-2024**
  - SCHOOL YEAR 2024-2025**
2. The recommendation of the Superintendent to approve the **2023-2024 and 2024-2025 CALENDARS FOR TWELVE MONTH EMPLOYEES**. (Calendars provided electronically.)
3. The recommendation of the Superintendent to approve the following **CHANGES TO SECONDARY PROGRAMS** for the 2023-2024 school year:

**XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued**

3. (Continued)

<u>Name of Course</u>	<u>Type of Change</u>	<u>School Year</u>
Aviation: Pilot Pathway High School	New Course	2023-2024
SAT Seminar High School	New Course	2023-2024
EMT Course High School	New Course	2023-2024

4. The recommendation of the Superintendent to accept the **NEW YORK JETS HIGH SCHOOL GIRLS FLAG FOOTBALL GRANT** in the amount of \$9,000.00, for the 2022-2023 school year.

5. The recommendation of the Superintendent to approve the following **OVERNIGHT FIELD TRIPS** for the 2022-2023 school year:

**SEVENTH GRADE - PHILADELPHIA, PA**

Purpose of Trip: Students will engage in a culminating experience that combines US History topics, which are included in the 7<sup>th</sup> Grade curriculum, current events and is also an exceptional social experience.

Location:	Philadelphia, PA
Dates of Trip:	March 30 - March 31, 2023
Number of Students:	200
Cost of Trip to Students:	\$384.00
Name of Advisor(s):	Oliver Pruksarnukul
Name of Chaperone(s):	To Be Determined
Number of School Days Missed:	2
Cost to District:	\$0.00

NOTE: All student and chaperone fees are included in the total cost of the trip.

**EIGHTH GRADE - WASHINGTON, D.C.**

Purpose of Trip: Students will engage in a culminating experience that combines US History topics, which are included in the 8<sup>th</sup> Grade curriculum, current events and is also an exceptional social experience.

Location:	Washington, D.C.
Dates of Trip:	May 31 - June 2, 2023
Number of Students:	250
Cost of Trip to Students:	\$570.00
Name of Advisor(s):	Oliver Pruksarnukul
Name of Chaperone(s):	To Be Determined
Number of School Days Missed:	3
Cost to District:	\$0.00

NOTE: All student and chaperone fees are included in the total cost of the trip.

**XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued**

5. (Continued)

**HIGH SCHOOL CHEER**

Purpose of Trip: To compete at a national cheerleading competition with other high school teams from around the country at the Midwest Cheer and Dance Chocolate Town National in Hershey, PA.

Location:	Hershey, PA
Dates of Trip:	February 24 - February 27, 2023
Number of Students:	15
Cost of Trip to Students:	\$1,500.00
Name of Advisor(s):	Krista Tripodi
Name of Chaperone(s):	Krista Tripodi
Number of School Days Missed:	2
Cost to District:	\$0.00

NOTE: All student and chaperone fees are included in the total cost of the trip.

6. The recommendation of the Superintendent to approve **D.C. FAGAN PSYCHOLOGICAL SERVICES, LLC**, to conduct a neuropsychological evaluation for student #70065, not to exceed \$4,000.00, for the 2022-2023 school year.
7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer		Mr. Stillman		Mr. Conklin	
Mr. Guarino		Mrs. Lockwood		Mrs. O'Brien	
Mrs. Stephenson		Mrs. Romeo		Mrs. Van Dyk	

**ACTION ON THE FOLLOWING ITEM  
TO TAKE PLACE AFTER EXECUTIVE SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda item:

8. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **December 20, 2022**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigation(s):

**XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued**

8. (Continued)

<u>Incident Report Number</u>	<u>Board Determination</u>
2023/M-2	Unsubstantiated
2023/M-4	Unsubstantiated
2023/H-3	Substantiated

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer		Mrs. Lockwood		Mrs. Romeo	
Mrs. Stephenson		Mrs. O'Brien		Mr. Conklin	
Mr. Guarino		Mr. Stillman		Mrs. Van Dyk	

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Raymond Guarino, Chairperson**

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda items:

1. The recommendation of the Superintendent to accept the resignation of **TINA THOMPSON**, Kindergarten Teacher, Upper Greenwood Lake School, effective December 31, 2022.
2. The recommendation of the Superintendent to accept the resignation of **TINA PASQUINO**, Kindergarten Teacher, Upper Greenwood Lake School, effective February 11, 2023.

NOTE: Employee will be released from 60 days' notice required per contract if a replacement is hired prior to February 11, 2023.

3. The recommendation of the Superintendent to approve the appointment of **KAREN D'AVINO**, Interim Director of Special Services, Districtwide (PC#15.10.P3.BVY), at the per diem rate of \$800.00, without health benefits, effective January 3, 2023, through June 30, 2023, per Board of Education Agreement. (Replaces McQuaid) Account: 11-000-219-104-10-10-142

NOTE: Pending fingerprint clearance.

4. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May/June 2022)**, for the following **COMPLIANCE OFFICERS** for the 2022-2023 school year:

Division of Child Protection  
and Permanency

**KAREN D'AVINO, Interim Director of  
Special Services**

Homeless Liaison

**KAREN D'AVINO, Interim Director of  
Special Services**

Law Enforcement Liaison/  
Handle with Care

**KAREN D'AVINO, Interim Director of  
Special Services**

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

4. (Continued)

**NOTE: Replaces McQuaid. Effective January 3, 2023.**

5. The recommendation of the Superintendent to approve the appointment of **PATRICIA HART**, Interim Principal, Apshawa School (PC#10.01.P1.CIM), at the per diem rate of \$700.00, without health benefits, effective January 3, 2023, through June 30, 2023, per Board of Education Agreement. (Replaces Scillieri) Account: 11-000-240-103-10-10-150

6. The recommendation of the Superintendent to approve the appointment of **TARA LAURETTA**, Special Class Aide, Highlander Academy (PC#60.09.S5.AVB), at the annual salary of \$24,142.00 (Step 1) (prorated), with health benefits, effective January 3, 2023, through June 30, 2023, per Board of Education/WMTAA Agreement. (Replaces Minick) Account: 11-209-100-106-10-10-105

NOTE: Pending fingerprint clearance.

7. The recommendation of the Superintendent to approve the appointment of **ANTHONY BARRIERO**, School Bus/Van Driver, Transportation (PC#25.18.T1.BEU), 4 hours/day, at the annual salary of \$15,159.72 (prorated), without health benefits, effective January 18, 2023, through June 30, 2023, per Board of Education/WMBDA Agreement. (Replaces Galloway) Account: 11-000-270-161-10-10-000

NOTE: Pending successful completion of CDL license.

8. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **LORRAINE POAT**, from 0.6 Art Teacher, Macopin School to 1.0 Art Teacher, Macopin School, at the annual salary of \$59,400.00 (BA/6) (prorated), with health benefits, effective January 3, 2023, through June 30, 2023, per Board of Education/WMEA Agreement. (Replaces Cosgrove) Account: 11-130-100-101-10-10-000

9. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **JENNIFER FEAR**, Mathematics Teacher, Macopin School, with pay using sick days, retroactive from December 6, 2022, through January 2, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve the appointment of **GINA EDMOND**, Replacement Mathematics Teacher, Macopin School, at the per diem rate of \$200.00, with health benefits, retroactive from October 24, 2022, through December 23, 2022, per Board of Education Agreement. Account: 11-130-100-101-10-10-103

11. The recommendation of the Superintendent to approve a leave of absence for **AMI HOGUE**, Special Education Teacher, Paradise Knoll School, with pay using sick days, effective March 20, 2023, through May 5, 2023, then without pay under the Family Medical Leave Act, effective May 8, 2023, through September 29, 2023. (Maternity/Child Rearing)

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued**

11. (Continued)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve an unpaid leave of absence for **CHRISTINE COSTANZA**, School Bus/Van Driver, Transportation, retroactive from December 1, 2022, through December 15, 2022. (Medical)
13. The recommendation of the Superintendent to approve a leave of absence for **JUDITH SCULLY**, School Bus/Van Driver, Transportation, with pay using sick days, retroactive from November 15, 2022, through December 6, 2022, then without pay under the Family Medical Leave Act, retroactive from December 7, 2022, through December 20, 2022. (Medical)
14. The recommendation of the Superintendent to approve a leave of absence for **DAVID DeLUCCA**, School Bus/Van Driver, Transportation, with pay using sick days, retroactive from December 19, 2022, through December 23, 2022, then without pay, effective January 3, 2023, through September 18, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

15. The recommendation of the Superintendent to approve a leave of absence for **WALTER FRANKE**, Fuel Technician, Transportation, with pay using sick and personal days, retroactive from December 5, 2022, through December 9, 2022, then without pay, retroactive from December 12, 2022, through March 3, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

16. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2022-2023 school year, effective December 21, 2022, through June 30, 2023:

**KEITH WILLIAMS** (Teacher)  
**LAUREN RIVERA** (Teacher)  
**MELISSA DORAN\*** (Teacher)  
**KAREN D'AVINO** (Special Projects)  
**PATRICIA HART** (Special Projects)  
**BRENDA WEINMANN LUDWIG** (Special Projects)

\*Pending fingerprint clearance.

17. The recommendation of the Superintendent to approve the appointment of **ANTHONY BARRIERO** as an additional **SNOW REMOVAL WORKER**, to provide emergency snow removal from school vehicles, at the hourly rate of \$25.00, for the 2022-2023 school year, as established by the Board of Education - Account: 11-000-270-160-10-10-103
18. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment January 15, 2023, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:



**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued**

18. (Continued)

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMPSA Agreement</u>			
<b>COLEEN WEISS-MAGASIC</b>	93.5	\$160.00	\$14,960.00
<u>WMEA Agreement</u>			
<b>LESLIE FINKE</b>	Capped	\$125.00	\$16,250.00
<b>JENNIFER KUPCHO</b>	87.5	\$125.00	\$10,937.50
<b>ROBERT WIEDMANN</b>	Capped	\$125.00	\$16,250.00
<u>WMESA Agreement</u>			
<b>MARILUZ ALONSO</b>	37.5	\$ 76.00	\$ 2,850.00
<b>DEBORAH VAN ZILE</b>	Capped	\$ 76.00	\$ 9,500.00

19. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENT**, for the 2022-2023 school year, effective January 17, 2023, through June 30, 2023:

<u>Employee</u>	<u>From</u>	<u>To</u>
<b>DENISE PODMOKLY</b> (PC#30.05.F4.BAF) Account: 11-000-262-107-10-10-000	Cafeteria Aide Marshall Hill	Cafeteria Aide Paradise Knoll

20. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2022)** to the following **INTERVENTION and REFERRAL SERVICES/RESPONSE TO INTERVENTION COMMITTEE - SUMMER 2022**, at the hourly rate of \$36.00, **not to exceed four (4) hours** per staff member, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-XXX - ESEA Title IIA Grant:

<u>Employee</u>
<b>WENDY BECKER</b>
<b>MEGHAN DONEGAN</b>
<b>MAUREEN KELLY</b>
<b>JAIME KETTNER</b>
<b>KIMBERLY WALKER</b>
<b>CHARLINE BUONGIORNO</b>
<b>ALAINA CINQUEMANI</b>
<b>RACHEL FERRIS</b>
<b>SYRENA LoRe</b>
<b>JOSE ESTRADA</b>
<b>KENNETH RYERSON</b>
<b>CATHERINE SIGNORELLI</b>

NOTE: Funded through ESEA Title IIA Grant.

21. The recommendation of the Superintendent to approve the following **MAPLE ROAD ELEMENTARY SCHOOL STUDENT ACTIVITY CLUB, ADVISORS and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>TRICIA GRANEY</b>	Mustang Movers	22.5	\$810.00
<b>JAMIE HOLLICK</b>	Mustang Movers	22.5	\$810.00
<b>DEBRA REDDING</b>	Mustang Movers	22.5	\$810.00

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued**

21. (Continued)

NOTE: Funded through the ARP ESSER III Grant.

22. The recommendation of the Superintendent to approve the following **FAMILY MATH NIGHT, ADVISORS, and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-280-200-101-10-50-XXX - ESEA Title IV Grant:

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
THOMAS ANTONUCCI	Maple Road	3	\$108.00
TRICIA GRANNEY	Maple Road	3	\$108.00
JAMIE HOLLICK	Maple Road	3	\$108.00
ARIANNA MCGUINNESS	Maple Road	3	\$108.00
KRISTEN ROSIMINI	Maple Road	3	\$108.00

NOTE: Funded through the ESEA Title IV Grant.

23. The recommendation of the Superintendent to approve the following **FAMILY LITERACY NIGHT, ADVISORS, and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Employee</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
ELAINE ADRAGNA	Marshall Hill	5	\$180.00
COLLEEN BEGLEY	Marshall Hill	5	\$180.00
MELISSA BERGH	Marshall Hill	5	\$180.00
JULIE CANGIALOSI	Marshall Hill	5	\$180.00
TARA GUARINO	Marshall Hill	5	\$180.00
MARILYN LASALANDRA	Marshall Hill	5	\$180.00
RACHEL LEHR	Marshall Hill	5	\$180.00
MAUREEN MULLIGAN	Marshall Hill	5	\$180.00
JANET SCALES	Marshall Hill	5	\$180.00
KAETLYN SCARPA	Marshall Hill	5	\$180.00
MELISSA VARIAN	Marshall Hill	5	\$180.00

NOTE: Funded through the ESEA Title I Grant.

24. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2022)** for the following **WESTBROOK ELEMENTARY SCHOOL STUDENT ACTIVITY CLUB, ADVISOR, and HOURS** for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
LYNN DOHERTY	Fall into Phonics	42	\$1,512.00

NOTE: Funded through the ARP ESSER III Grant.

25. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY CLUB, ADVISORS and HOURS**, for the 2022-2023 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued**

25. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>ROBERT CALLAMARI</b>	Historical Film	27	\$972.00
<b>JOSEPH SMOLINSKI</b>	Historical Film	27	\$972.00

26. The recommendation of the Superintendent to approve a **GRANT INCENTIVE PAYMENT** of \$250.00 to **ANDREA JONES**, Health & Physical Education Teacher, Macopin School, for the **PLAY UNIFIED GRANT**, for the 2022-2023 school year. Account: 11-000-221-102-10-10-143

27. The recommendation of the Superintendent to approve **KRISTI CLAVE**, Special Olympics of New Jersey Unified Sports Liaison, at the hourly rate of \$36.00, not to exceed 35 hours, for a payment of \$1,260.00, for the 2022-2023 school year, per Board of Education/WMEA Agreement - Account: 20-066-100-101-10-50-000

NOTE: Funded through the Play Unified Grant.

28. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2022-2023 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
<b>JASON LOMBARDO</b>	High School	Ice Hockey (Boys)

**ROLL CALL:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Guarino		Mrs. Lockwood		Mrs. Dwyer	
Mrs. O'Brien		Mrs. Romeo		Mr. Stillman	
Mrs. Stephenson		Mr. Conklin		Mrs. Van Dyk	

**XIV. OPERATIONS & FINANCE - Mr. Jaycen Stillman, Chairperson**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda items:

1. The recommendation of the Superintendent to accept a proposal from **TRANE NORTH JERSEY**, Pine Brook, New Jersey, for HVAC Upgrades for Maple Road Elementary School, in the amount of \$370,843.20 (Co-Op Contract Number: OMNIA Racine #3341), to be funded through the ARP ESSER III Grant. (Documentation provided electronically.)
2. The recommendation of the Superintendent to accept a proposal from **TRANE NORTH JERSEY**, Pine Brook, New Jersey, for HVAC Upgrades for Marshall Hill Elementary School, in the amount of \$396,982.35 (Co-Op Contract Number: OMNIA Racine #3341), to be funded through the ARP ESSER III Grant. (Documentation provided electronically.)

**XIV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued**

- 3. The recommendation of the Superintendent to accept a proposal from **TRANE NORTH JERSEY**, Pine Brook, New Jersey, for HVAC Upgrades for Macopin School, in the amount of \$354,295.01 (Co-Op Contract Number: OMNIA Racine #3341), to be funded through the ARP ESSER III Grant. (Documentation provided electronically.)
- 4. The recommendation of the Superintendent to approve the award of a contract for the purchase of three (3) 2025 24-Passenger School Buses, to **H.A. DE HART & SON, INC.**, Thorofare, New Jersey, through membership with the **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION**, Cooperative Purchasing Agreement, School Bus Bid HCESC-VEH-22-10, for a total purchase price of \$278,301.24, and to finance said purchase through **MUNICIPAL CAPITAL FINANCE**, Allentown, Pennsylvania, with a five (5) year lease/purchase term. (Documentation provided electronically.)

NOTE: Final lease cost to be determined at time of delivery.

- 5. The recommendation of the Superintendent to accept a proposal from **SETTEMBRINO ARCHITECTS**, Atlantic Highlands, New Jersey, to perform architectural and engineering services for window and exterior door replacement at Upper Greenwood Lake Elementary School, including R.O.D. Grant application and submission, submission of application to the New Jersey Department of Education, and Long Range Facility Plan updates, if required, in the amount of \$75,000.00, plus reimbursable expenses. (Documentation provided electronically.)
- 6. The recommendation of Superintendent to approve the **REVISED SUBSTITUTE PAY RATES**, effective January 1, 2023, for the remainder of the 2022-2023 school year. (Documentation provided electronically.)

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman		Mrs. Dwyer		Mr. Conklin	
Mrs. Stephenson		Mr. Guarino		Mrs. Romeo	
Mrs. Lockwood		Mrs. O'Brien		Mrs. Van Dyk	

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda item:

- 7. The recommendation of the Superintendent to approve the **PAYROLL** of November 30, 2022 and December 15, 2022, in the amount of \$4,092,309.56. (Documentation provided electronically.)

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman		Mrs. Dwyer		Mr. Conklin	
Mrs. Stephenson		Mr. Guarino		Mrs. Romeo	
Mrs. Lockwood		Mrs. O'Brien		Mrs. Van Dyk	

Agenda for the Workshop/Regular Meeting of December 20, 2022

**XIV. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda items:

- 8. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **December 20, 2022**, in the amount of \$2,669,748.84. (Documentation provided electronically.)
- 9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **December 20, 2022**:  
  
**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2022-2023** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$7,090.45.

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman		Mrs. O'Brien		Mrs. Romeo	
Mrs. Stephenson		Mrs. Lockwood		Mr. Conklin	
Mr. Guarino		Mrs. Dwyer		Mrs. Van Dyk	

**XV. POLICY - Mrs. Cortney Stephenson, Chairperson**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda items:

- 1. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Homework." (Code 2330) (Documentation provided electronically.)
- 2. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled, "Religious Holidays." (Code 8810) (Documentation provided electronically.)

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Stephenson		Mr. Guarino		Mrs. Dwyer	
Mr. Stillman		Mr. Conklin		Mrs. Lockwood	
Mrs. O'Brien		Mrs. Romeo		Mrs. Van Dyk	

**XVI. COMMITTEE REPORTS/LIAISONS**

Parks & Recreation - Mr. Conklin

Safety - Mrs. Van Dyk

Superintendent's Roundtable - Mrs. Lockwood/Mrs. Van Dyk

XVI. COMMITTEE REPORTS/LIAISONS - Continued

Passaic County School Boards Association - Mrs. Dwyer/Mrs. Van Dyk

New Jersey School Boards Association - Mrs. Dwyer/Mrs. Van Dyk

Legislative - Mrs. O'Brien

Technology Oversight - Mr. Guarino

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk/  
Mr. Guarino

West Milford Municipal Alliance - Mrs. Stephenson/Mrs. Romeo

Special Education Parent Advisory Committee (SEPAC) - Mrs. Lockwood

XVII. OLD BUSINESS

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Old Business.

VOICE VOTE:

XVIII. NEW BUSINESS

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following Resolution:

**WHEREAS**, Mr. Michael Conklin has served as a prominent member of the West Milford Board of Education from January 2020 until December 2022; and

**WHEREAS**, Mr. Conklin has diligently served on the Operations and Finance Committee, the Negotiations Committee, and was a liaison for the Parks and Recreation Committee; and

**WHEREAS**, Mr. Conklin held uppermost the welfare of our students in his decisions and served with great skill and dedication; and

**WHEREAS**, his service on the Board has brought him the respect of his colleagues on the Board, the administrative staff, and the teaching and support staff;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mr. Conklin for his outstanding contributions to the West Milford Township Public School District; and

**BE IT FURTHER RESOLVED** that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 20, 2022, and presented to Mr. Michael Conklin.

VOICE VOTE:

XVIII. NEW BUSINESS - Continued

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following Resolution:

**WHEREAS**, Mrs. Courtney Stephenson has served as a prominent member of the West Milford Board of Education from January 2020 until December 2022; and

**WHEREAS**, Mrs. Stephenson has diligently served on and chaired the Personnel and Policy Committees, served on the Education Committee, and was a liaison for the West Milford Municipal Alliance Committee, and

**WHEREAS**, Mrs. Stephenson held uppermost the welfare of our students in her decisions and served with great skill and dedication; and

**WHEREAS**, her service on the Board has brought her the respect of her colleagues on the Board, the administrative staff, and the teaching and support staff;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mrs. Stephenson for her outstanding contributions to the West Milford Township Public School District; and

**BE IT FURTHER RESOLVED** that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 20, 2022, and presented to Mrs. Courtney Stephenson.

**VOICE VOTE:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following Resolution:

**WHEREAS**, Mr. Jaycen Stillman has served as a prominent member of the West Milford Board of Education from January 2020 until December 2022; and

**WHEREAS**, Mr. Stillman has diligently served on and chaired the Operations and Finance Committee, served on the Personnel and Negotiations Committees, and was a liaison for the Parks and Recreation Committee; and

**WHEREAS**, Mr. Stillman held uppermost the welfare of our students in his decisions and served with great skill and dedication; and

**WHEREAS**, his service on the Board has brought him the respect of his colleagues on the Board, the administrative staff, and the teaching and support staff;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mr. Stillman for his outstanding contributions to the West Milford Township Public School District; and

**BE IT FURTHER RESOLVED** that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 20, 2022, and presented to Mr. Jaycen Stillman.

**VOICE VOTE:**

**XVIII. NEW BUSINESS - Continued**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close New Business.

**VOICE VOTE:**

**XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)**

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Rachel Werner

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Public Comment.

**VOICE VOTE:**

**XX. EXECUTIVE SESSION**

At \_\_\_\_\_ p.m., \_\_\_\_\_ made a motion, seconded by \_\_\_\_\_, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, HIBs, negotiations, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE:**



XX. EXECUTIVE SESSION - Continued

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo		Mrs. Dwyer		Mrs. Lockwood	
Mrs. Stephenson		Mrs. O'Brien		Mr. Conklin	
Mr. Stillman		Mr. Guarino		Mrs. Van Dyk	

XXI. ADJOURNMENT

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ , to adjourn the meeting at \_\_\_\_\_ .

VOICE VOTE: